EMBAJADA DE ESPAÑA
EN KUWAIT

CHECKLIST FOR BUSINESS VISA

CHECK BOX	DOCUMENT	REMARKS
	APPLICATION FORM DULY FILLED IN AND SIGNED (BY BOTH PARENTS IN CASE OF MINORS). ALL QUESTIONS MUST BE ANSWERED.	
	1 RECENT PASSPORT SIZE PHOTOGRAPH WITH CLEAR BACKGROUND	
	COPY OF RELEVANT PAGES OF PASSPORT (OR OFFICIAL TRAVEL DOCUMENT): PERSONAL DATA, AMENDMENTS, PREVIOUS VISAS AND RESIDENCE VISA (IF APPLICABLE). Note: Passports issued more than 10 years ago or with less than 2 empty pages won't be accepted. They should also be valid for at least 3 months longer than the validity of the visa applied for.	
	PHOTOCOPY OF MEDICAL INSURANCE VALID FOR ALL SCHENGEN STATES (covering your whole stay for at least 30000€; repatriation has to be included).	
	PHOTOCOPY OF THE FLIGHT TICKETS FOR ENTERING AND LEAVING SCHENGEN AREA.	
	PROOF OF ACCOMMODATION	
	FOR NON-KUWAITI NATIONALS: Original up-to-date 6 months bank statement (if printed online, must be stamped by issuing bank).	
	FOR NON-KUWAITI NATIONALS: Updated and recent salary certificate, stating name, Date of Joining, signature and position of the signatory.	
	ORIGINAL LETTER OF INVITATION FROM THE EUROPEAN INVITING COMPANY.	
	FOR NON-KUWAITI NATIONALS: COPY OF KUWAITI RESIDENCE.	
	FOR MINORS: PARENTAL AUTHORIZATION FORM SIGNED BY BOTH PARENTS.	
	FOR MINORS: PHOTOCOPIES OF BOTH FATHER AND MOTHER'S PASSPORTS (OR ID CARDS).	

The Embassy of Spain reserves the right to ask for additional supporting documents.

DECLARATION:

I undertstand that the decision on whether to issue a visa, validity/type of visa, number of entries, and duration of each stay will be decided by the Embassy of Spain.

I have been informed that an application with uncomplete/false/misleading set of documentation according to the above checklist may result in the refusal of a visa.

I understand that I have 10 days to submit any missing document. Otherwise, the Spanish Administration will consider that I renounce to my application and the file will be closed.

Kuwait,_____

Applicant's Name and Signature: BLS Officer Name and Signature: