



**EMBAJADA DE ESPAÑA
EN KUWAIT**

CHECKLIST FOR BUSINESS VISA

CHECK BOX	DOCUMENT	REMARKS
	APPLICATION FORM DULY FILLED IN AND SIGNED (BY BOTH PARENTS IN CASE OF MINORS). ALL QUESTIONS MUST BE ANSWERED.	
	1 RECENT PASSPORT SIZE PHOTOGRAPH WITH CLEAR BACKGROUND	
	COPY OF RELEVANT PAGES OF PASSPORT (OR OFFICIAL TRAVEL DOCUMENT): PERSONAL DATA, AMENDMENTS, PREVIOUS VISAS AND RESIDENCE VISA (IF APPLICABLE). Note: Passports issued more than 10 years ago or with less than 2 empty pages won't be accepted. They should also be valid for at least 3 months longer than the validity of the visa applied for.	
	PHOTOCOPY OF MEDICAL INSURANCE VALID FOR ALL SCHENGEN STATES (covering your whole stay for at least 30000€; repatriation has to be included).	
	PHOTOCOPY OF THE FLIGHT TICKETS FOR ENTERING AND LEAVING SCHENGEN AREA.	
	PROOF OF ACCOMMODATION	
	FOR NON-KUWAITI NATIONALS: Original up-to-date 6 months bank statement (if printed online, must be stamped by issuing bank).	
	FOR NON-KUWAITI NATIONALS: Updated and recent salary certificate, stating name, signature and position of the signatory.	
	ORIGINAL LETTER OF INVITATION FROM THE EUROPEAN INVITING COMPANY.	
	FOR NON-KUWAITI NATIONALS: COPY OF KUWAITI RESIDENCE.	
	FOR MINORS: PARENTAL AUTHORIZATION FORM SIGNED BY BOTH PARENTS.	
	FOR MINORS: PHOTOCOPIES OF BOTH FATHER AND MOTHER'S PASSPORTS (OR ID CARDS).	

The Embassy of Spain reserves the right to ask for additional supporting documents.

DECLARATION:

I understand that the decision on whether to issue a visa, validity/type of visa, number of entries, and duration of each stay will be decided by the Embassy of Spain.

I have been informed that an application with uncomplete/false/misleading set of documentation according to the above checklist may result in the refusal of a visa.

I understand that I have 10 days to submit any missing document. Otherwise, the Spanish Administration will consider that I renounce to my application and the file will be closed.

Kuwait, _____

Applicant's Name and Signature:

BLS Officer Name and Signature:
